ABOUT CHARTERED INSTITUTE OF ARBITRATORS (CIArb)

CIArb is an international centre of excellence for the practice and profession of alternative dispute resolution (ADR).

Our growing membership of 14,000 is based across 133 countries and supported by an international network of 37 branches. The Institute provides education and training for arbitrators, mediators and adjudicators. It also acts as a global hub for practitioners, policy makers, academics and those in business, supporting the global promotion, facilitation and development of all ADR methods.

CIArb offers a range of resources including guidance, support, advice, networking and promotional opportunities, as well as facilities for hearings, meetings and other events.

It is a not-for-profit, UK registered charity.

www.ciarbnigeria.org
WHAT WE DO

CIARB is a not-for-profit, UK registered charity. CIARB works in the public interest through an international network of 37 branches. We provide a wide range of services and support to members and others involved in alternative dispute resolution (ADR), and offer the only globally recognised professional qualifications.

DISPUTE APPOINTMENT SERVICES

The CIARB with its large database of qualified members renders the service of appointment of arbitrators, mediators and adjudicators as may be required.

PROMOTING ACCESS TO NON-COURT DISPUTE RESOLUTION

Through international communications programme, CIARB seeks to promote greater understanding and use of alternative dispute resolution methods. CIARB works closely with professional organisations throughout the world and involves its local members heavily in its projects and activities.

EDUCATION, TRAINING & PROFESSIONAL QUALIFICATIONS

As a professional Chartered Institute, CIARB offers a range of education and vocational training courses and qualifications - from introductory to advanced levels - in the various disciplines of dispute resolution, including arbitration, mediation, and adjudication.

ACADEMIC & PROFESSIONAL RESOURCES

As the foremost professional body for dispute resolution, CIARB seeks to advance and promote research, academic thought and new professional policy and practices concerning dispute resolution as a Learned Society. It works closely with academic institutions and other professional bodies across the world.

CIARB provides a wealth of professional information and guidance to support the professional work of its members and also helps users of dispute resolution methods. Legal Services and information includes articles, case law, regulations, professional guidelines and model clauses.
GLOBAL COMMUNITY

CiArb’s network of regional branches and chapters across the world offers members a valuable global network of other like-minded professionals to share views and experiences with.

CiArb and its branches organise regular seminars, lectures and social meetings which address topical issues in dispute

THE CIARB IS GUIDED AND COMMITTED TO THE FOLLOWING STANDARDS

i. CIARB GOLDFENTHREADS
   • The delivery of education, qualification and training
   • The development of the learned society
   • The facilitation of ADR

ii. OUR VISION AND STRATEGY
   • Our vision is for CIARB’s global reputation to be so high that all involved in private dispute resolution throughout the world will wish to join and support us.

iii. OUR MISSION STATEMENT
   • To promote and facilitate worldwide in a financially self-sustaining manner, the determination of civil and commercial disputes by arbitration, mediation and other alternative means of private dispute resolution through the support of a duly qualified, growing, active and highly regarded membership.

iv. OUR VALUES
   • We aim to ensure that the Executive support the membership through the adoption of clearly identifiable value systems:
v. OUR STRATEGIC GOALS

1. Education, Training and Qualifications
   Deliver education, training and qualifications in ADR that fulfill the aspirations of members and are sought after by business and individuals worldwide so that members' experience is enhanced and the business world turns to CIARB for ADR training.

2. Learned Society
   Develop the learned society to meet the needs of members and the ADR community so that CIARB provides leadership in thought and the practice of ADR and is acknowledged as the leading driver in ADR development.

3. Facilitation of ADR
   Provide assistance to users (both business and individuals), members and stakeholders including the provision of rules, guidance and panels so that disputes are avoided or resolved efficiently, cost effectively and with certainty.

4. Resources
   Deliver resources in finance, HR (paid and voluntary) and facilities so that the services and products of the Golden Thread are achieved.

I. OUR CORE VALUES

- Honesty and Integrity: We act with integrity, honesty, and accountability.
- Respect: We embrace diverse cultures, communities and points of view.
- Innovation: We listen and innovate to develop creative solutions.
- Transparency: We are open and transparent in what we do.
- In the public interest: We act ethically and work in the public interest, treating people fairly.
- Continuous Improvement: We measure, monitor, analyse and improve productivity, processes, tasks and ourselves.
ABOUT THE NIGERIA BRANCH

The Nigeria Branch is one of the 37 Branches of the CIARB and was granted it Branch Status in 1999. The Nigeria Branch is one of the 5 in Africa and the fastest growing branch in Africa with a membership database of over a 1000 members drawn from various disciplines.

The Nigeria Branch has in its fold, seasoned Arbitration Practitioners of international repute. In the exercise of its functions, it maintains close links with other professional arbitral bodies worldwide.

The Branch currently has 2 chapters in Abuja and Port-Harcourt respectively with its Secretariat in Lagos.

SERVICES PROVIDED BY THE BRANCH

In addition to its activities as a professional body and the training and certification of ADR Practitioners, the Branch is available to provide the following services:

1. Appointment of suitably qualified persons to act as arbitrators, mediators or adjudicators as may be required. These appointments may be made where there is prior reference to the Chairman of the Branch as the appointing authority or by request for recommendations of suitable dispute resolvers.
2. Administration of specialist and small claims arbitration schemes.
3. Appointment of qualified members to assist in alternative dispute resolution procedures.

The Branch’s alternative dispute resolution procedures are conducted in accordance with the provision of the Nigeria Arbitration and Conciliation Act Cap 19 of (Laws of the Federation 1990 (ACA) for domestic arbitrations or in accordance with the choice laws of the parties.

This brochure is intended to encourage you to find out more about arbitration and ADR for the resolution of actual or potential dispute and also to encourage potential dispute resolvers to seek membership of the Chartered Institute of Arbitrators (Nigeria branch), where their skills can be developed optimally.
MEMBERSHIP OF THE BRANCH

Membership of the branch is obtained by undertaking any of the qualifying courses of the Institute listed below:

(i) Passing the Entry Course for the acceptance into the grade of associate membership (unless exempted) (This applies to Arbitration and Mediation Courses)
(ii) Passing through the Membership Course for the membership grade
(iii) Passing through the qualifying procedures for the Fellowship grade.
(iv) Elevation into the status of Chartered Arbitrator

COURSES

ENTRY COURSE

The Entry Course is an introduction to Arbitration and is designed for those with little or no knowledge of Arbitration (Programme can be based on either domestic or international arbitration or mixture of both).

The Entry Course is done over a period of two (2) days which is concluded with the issuance of a post course assignment to be submitted Twenty (28) days after the conclusion of the course.

The successful completion of the course qualifies you to apply for the Associate Grade (ACIArb) of the Institute.

ACCELERATED MEMBERSHIP PROGRAM (AMP)

This course is an alternative method of qualifying as a member. The Membership course comprises of workshops where oral assessments will be carried out and afterwards a written examination.

PLEASE NOTE this is not a teaching course but an evaluation and assessment of your knowledge of basic law of dispute resolution and your ability to deal with given situations.

The course consists of a reading list and a pre course assignment which must be carried out before attendance of the course. The participants take part in five (5) oral assessment workshops. Assessments of this element is on a pass or fail basis and a 3 hour written examination with questions on a defined syllabus.
Admission to the Course is open to those who:

- Are Associates and non-members of the Chartered Institute of Arbitrators
- Have a Law Degree (5 Years PostCall)
- Have been involved on a regular basis in dispute resolution for at least 3 years. This may be as an Advocate, Arbitrator, Mediator, Adjudicator or a Party Representative.
- Or have a Law Degree and are Associates Members of the Institute with 3 years dispute resolution experience.
- the law of contact
- the law, practice and procedure of arbitration
- writing an order/directions

ii. Those who are members of the Institute and have been practising arbitration after qualifying as members.

iii. Legal Practitioners with Ten(10) yearspost call experience

This programme is the first stage for qualifying for FCIArb of the Institute. It is a non-teaching course and is done over a period of two (2) days.

The course consists of an interactive 2 day practice-cum-assessment series of workshops and written exercises before and during the 2-day workshops.

A reading list with a syllabus is available for the course.
Those who successfully complete this course are qualified for Award Writing stage.
AWARD WRITING

Award writing is the second stage in the qualifying series under fellowship programme. The course duration is five (5) months. The course consists of three private studies, two face-to-face tutorials and two stages of examinations. The joining instructions, notes and workbook are given to candidates for private study.

Those who successfully complete this course are qualified for Peer Interview.

PEER INTERVIEW

This is the third and the last stage of the qualifying process under fellowship. It is half day interactive programme.

It is designed for candidate to demonstrate the following:

1. The understanding and appreciation of the CIARB and the Branch where applicable
2. The understanding and appreciation of objectives of the CIARB and the Branch where applicable
3. The understanding and appreciation CIARB’s Code of Professional and Ethical Conduct and its application.

Elevation to Chartered Arbitrator Status

This is the highest status and the elevation is for those who have completed the three stages mentioned above. Candidates seeking for this status are required to exhibit international experience acquired in the practice of arbitration. A Chartered Arbitrator panel interview is conducted for such candidates. Upon successful completion of the interview, the candidate is elevated to Chartered Arbitrator Status with the titles C.Arb.
For further enquiries
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